

KATIE LING

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Experience:

June 2016 – Present

Office Solutions, Graphic Designer & Marketing Coordinator

- Create and schedule marketing emails
- Design graphic assets such as catalog covers, flyers marketing emails, web banners and landing pages
- Update and maintain website brands
- Assist with trade shows, events and sales meetings

Nov 2014 – May 2016

Solution21, Web & Graphic Designer

- Created websites using HTML, CSS, Bootstrap, or WordPress
- Designed graphic assets, marketing materials, print products, logos
- Designed sample layouts for clients
- Managed projects from conception to completion
- Handled phone calls

Jan 2014 – April 2014

DreamWorks Animation SKG, Training Intern

- Maintained setup, and troubleshoot training labs
- Data entry and designed slides
- Light clerical duties

Jan 2013 – May 2013

Titmouse Animation, Production Assistant Intern

- Aided in background and clean up art animation using Flash
- Receptionist duties and recorded in meetings
- Setting up layouts and other production work

Education:

Aug 2009 - May 2014

California State University Fullerton

- Bachelor of Fine Arts (Entertainment Art Animation)
- Honor/Award: Dean's List (2009-2014)

Achievements:

2014

2nd Annual CSUF Illustration Show

2009

Imagine Celebration: Spark Your Imagination 1st place winner

Skills:

- Proficient in Adobe Photoshop, Flash, Illustrator, Dreamweaver, InDesign, Xara
- Autodesk Maya, Mudbox, Premiere, After Effects
- Microsoft Word, Excel, HTML, CSS, WordPress, Bootstrap

Languages: English (native), Chinese